



NITCON LIMITED

VACANCY ADVERTISEMENT- 06/2026-27

Details of Requirement for Deployment of Personnel purely on Contractual Basis

Job Opening No.	Name of Post	Job specification and description	No. of Vacancy	Monthly Pay-out (Approx.) (Rs.)
NIT/NATRAX/ 2026-27/02	Head – IT	Qualification & Experience: ✓ Regular BE/B.Tech in Information Technology / Computer Science from a recognized institute. ✓ Minimum 20 years of experience in IT infrastructure and operations. ✓ Proven experience in handling large-scale IT operations and leading teams. ✓ Strong experience in ERP implementation and management. ✓ Hands-on experience in IT infrastructure development. ✓ Must have relevant industry experience in managing enterprise IT environments. Expected Roles & Responsibilities: ✓ The Head – IT will be responsible for leading and managing the organization's IT strategy, infrastructure and operations. ✓ The role requires strong leadership, technical expertise and hands-on experience in managing large-scale IT environments, ERP systems and infrastructure development to support business growth and operational efficiency. ➤ IT Strategy & Leadership ✓ Develop and implement IT strategies aligned with organizational goals. ✓ Lead, mentor and manage IT teams to ensure high performance and accountability. ✓ Drive digital transformation initiatives and ensure adoption of modern technologies. ➤ IT Infrastructure Management ✓ Oversee the design, implementation and maintenance of IT infrastructure. ✓ Ensure high availability, scalability and security of systems, networks and servers. ✓ Plan and execute infrastructure development projects. ➤ ERP Implementation & Management ✓ Lead ERP system implementation, upgrades and integration across departments ✓ Ensure effective utilization and optimization of ERP systems. ✓ Coordinate with stakeholders to align ERP solutions with business processes.	01 No.	1,30,000/-



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➤ **Operations & Service Delivery**

- ✓ Manage day-to-day IT operations, ensuring minimal downtime.
- ✓ Establish IT policies, procedures and best practices.
- ✓ Ensure compliance with regulatory and industry standards.

➤ **Vendor & Stakeholder Management**

- ✓ Manage relationships with IT vendors, consultants and service providers.
- ✓ Negotiate contracts and ensure cost-effective procurement of IT resources.
- ✓ Collaborate with internal stakeholders to deliver technology solutions.

➤ **Risk Management & Security**

- ✓ Ensure robust data security, cybersecurity measures and disaster recovery plans.
- ✓ Identify risks and implement mitigation strategies.

Key Skills & Competencies:

- ✓ Strong leadership and strategic thinking skills.
- ✓ Expertise in IT infrastructure, networking and system architecture.
- ✓ In-depth knowledge of ERP systems.
- ✓ Project management and execution excellence.
- ✓ Excellent communication and stakeholder management skills.
- ✓ Problem-solving and decision-making ability.

Desirable Profile:

- ✓ Experience in managing IT for large organizations.
- ✓ Exposure to industry-specific IT requirements.
- ✓ Certifications in IT management or related domains.

***Note: Monthly Payout is negotiable based on experience and qualifications.**



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Terms & Conditions:

1. For applying on the above, a link with "Application Form to Apply" is placed at the website www.nitcon.org/career. Selection will be made as per the prescribed norms and requirements of the job.
2. The applications are invited through email at openings@nitcon.org only. No other means/mode for the receipt of the application will be considered.
3. No TA/DA will be paid to the candidates for attending the interview.
4. Preference will be given to local candidates subject to their selection.
5. For any clarification, please drop a mail at info@nitcon.org
6. Only eligible and qualified as the requirement of individual vacancy based on the application submitted along with the required enclosed documents shall be called for the interview.
7. NITCON Limited and Client are fully authorized to accept or not to consider any application without assigning any reason.
8. The candidate has no right to ask for any clarification/reason for rejection of the application.
9. The eligible candidates will be called for an interview and confirmation for their appearances for their interview shall be communicated through their e-mail as mentioned in their Application Form.
10. Mere filling of the Application Form will not confirm your suitability/selection for the post.
11. The duly filled Application Form along with enclosures submitted will be considered for evaluation. Separate/ additional documents submitted shall not be considered for evaluation. So, before filling up the Application Form and submission of documents, please look carefully to ensure correct and complete submission.
12. The candidate has to submit duly filled signed Application Form along with self- attested scanned documents as under:
 - Any Certificate showing proof of Date of Birth
 - Class 10th Marksheet and Certificate
 - Class 12th Marksheet and Certificate
 - Graduation Marksheet & Degree
 - Post-Graduation Marksheet & Degree
 - Diploma Certificate, if any
 - Resume
 - Work Experience Certificates
 - Aadhaar Card
 - PAN

The size of the PDF should not be more **10 MB**.